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Government of West Bengal
Office of the Chief Medical Officer of Health, Jalpaiguri
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NIT No. CMOH/JPG/e-Tender/07

Dt. 28/01/2022

E -Tender Notice

Sealed Tender is invited by the Chief Medical Officer Of Health, Jalpaiguri as per G.O.No.5400-F(Y). dated, Kolkata, the 25th June 2012, from financially strong, reputed and bonafied Firms/ Agencies/Firms/NGO with previous experience for Collection of Sputum Sample & Transportation of Specimen under NTEP in the District of Jalpaiguri. The rate of transportation to be quoted must be inclusive of all taxes and charges. The contract will remain valid for three (3) years after finalization & selection of Tender:-

Scope of Work & Transportation of Specimen of NTEP

A) Eligibility Criteria for Service Provider

- a) Service provider should be a registered entity as per the specifications in the e-Tender.
- b) Should have an existing network or capacity to make adequate arrangements for logistics and transportation.
- c) Experience of at least one year in similar work i.e transportation of human biological sample for investigation is desirable.
- d) Should have staff to conduct outreach activity (if needed).
- e) Should have local presence in the community intended to be reached.

B) Role of Service Provider

1. Recruit adequate personnel, so that the sample transportation should be reached in destination within 72 hours of collection.
2. Undergo training if required and adhere to NTEP guidelines.
3. Maintain records and reports as given by NTEP.
4. Provide services free of cost to patients and ensure their privacy and confidentiality.
5. Ensure and establish a Sputum Sample Collection Centre in PHIs as specified in Sputum Flow chart and the sputum sample collected to be transported to the PHIs as mentioned in the same Sputum Flow chart.
6. Number of collection centers may vary in future in terms of order issued from this office.
7. Collection, packaging, labeling and transportation should be done as per NTEP guidelines.
8. Ensure appropriate specimen storage facility as per the NTEP guidelines in case of delays in transport.
9. Maintain biological specimen examination request form and sputum collection register.
10. Maintain specimen transportation record and getting it signed every day from a representative of NTEP.

C) Role of NTEP

1. SOPs, NTEP formats for specimen collection, packaging and transporting to the Service Provider will be provided.
2. Training of Service Provider on specimen transportation with requisite safety precautions as per NTEP guidelines if require done from Local TU Level.
3. Create linkage map and review the map time wise.

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D) Performance indicators and its linkage to payment (indicative)

1. Payment will be based on number of specimens collected from pickup points, transported and accepted at laboratories as per entries updated in Nikshay/ records.
2. All samples are to be transported at the linked laboratories within 72 hours after the time of collection.
3. All payments will be made on monthly basis after verification of bills, other documents and as per availability of fund. Verification may be done in 3 tier (TU, Block/municipality, District) as per direction of Nodal Officer if required.
4. The performance is reviewed within the interval of every quarter.
5. The bill should be submitted to DTO office after duly verified from TU and Block/Municipality within 1 month of completing that quarter (i.e within April in case of 1st Quarter) . Delay in submission is not desirable.
6. The tender is valid for 3 (three) years from the date of issuing work order and to be renewed after one year on the basis of performance Verification.
7. The first level of verification will be completed by reviewing and cross-checking with Nikshay records and/or any other NTEP reports submitted for a defined period by TU and Block/Municipality end. Payments will be made as per this verification.
8. The second level – physical verification may be undertaken by the District assigned personnel / agency and could include:
 - (a) Verification of records from lab registers. (b) Interviews with staff from facilities where samples are collected and transported.
9. If discordance is found during the verification mechanism, the appropriate action, may be termination of contract will be taken from district end through giving prior notice of one month.
10. For calming bill amount shortest feasible route should be taken into account.

SPUTUM FLOW CHART					
SL. No	Category	TU	Sample Collection Point DMC (A)	DMC/NON DMC	Sample Drop Point (B)
1	Transportation Table - A	Jalpaiguri Municipality	JALPAIGURI DH(DTC)	DMC	RATB CBNAAT Site
2		Jalpaiguri Municipality	Rani Asrumati TB Hosp. (CBNAAT Site)	DMC	IRL Siliguri (NBMCH)
3		Jalpaiguri Municipality	Labanya Matri Sadan UPHC 1	DMC	RATB CBNAAT Site
4		Jalpaiguri Municipality	Pandapara UPHC 2	DMC	RATB CBNAAT Site
5		Belacoba	Belacoba RH (True Nat Site)	DMC	IRL Siliguri (NBMCH)
6		Belacoba	South Berubari PHC	DMC	Belakoba RH
7		Belacoba	Kharija Berubari PHC	DMC	Belakoba RH
8		Belacoba	BAHADUR PHC	DMC	Belakoba RH
9		Belacoba	Rangdhamali	non dmc	Belakoba RH
10		Belacoba	Nandanpur Boalmari	non dmc	Kharija Berubari PHC

SPUTUM FLOW CHART					
SL. No	Category	TU	Sample Collection Point DMC (A)	DMC/NO N DMC	Sample Drop Point (B)
11	Transportation Table - A	Maynaguri	Maynaguri RH(True Nat Site)	DMC	IRL Siliguri (NBMCH)
12		Maynaguri	Ramsai PHC	DMC	Maynaguri RH
13		Maynaguri	Bhurangabari PHC	DMC	Maynaguri RH
14		Maynaguri	Churabhandar PHC	DMC	Maynaguri RH
15		Maynaguri	Saptibari	non dmc	Maynaguri RH
16		Maynaguri	Singimari	non dmc	Maynaguri RH
17		Maynaguri	Burnish	non dmc	Maynaguri RH
18	Transportation Table - A	Dhupguri Municipality	Dhupguri RH(True Nat Site)	DMC	IRL Siliguri (NBMCH)
19		Dhupguri Municipality	Jharaltagram PHC	DMC	Dhupguri RH
20		Dhupguri Municipality	Duramari	Non dmc	Jharaltagram PHC
21		Dhupguri Banarhat	Banarhat PHC	DMC	Dhupguri RH
22		Dhupguri Banarhat	Sakoajhora PHC	DMC	Dhupguri RH
23		Rajganj	Rajganj RH(True Nat Site)	DMC	IRL Siliguri (NBMCH)
24		Rajganj	Sikarpur PHC	DMC	Rajganj RH
25	Transportation Table - A	Rajganj	KALINAGAR PHC	DMC	Rajganj RH
26		Rajganj	Kukurjan	non dmc	Rajganj RH
27		Mal Municipality	Mal SDH (CBNAAT Site)	DMC	IRL Siliguri (NBMCH)
28		Mal Municipality	Damdim TG Hospital	DMC	Mal SDH
29		Oodlabari	Oodlabari PHC (True Nat Site)	DMC	IRL Siliguri (NBMCH)
30		Oodlabari	Uttar Saripakri PHC	DMC	Oodlabari PHC
31		Oodlabari	Dakshin Hanskhali PHC	DMC	Oodlabari PHC
32	Transportation Table - A	Oodlabari	Moulani PHC	DMC	Oodlabari PHC
33		Oodlabari	Lees River	non dmc	Oodlabari PHC
34		Sulka para	Sulka para RH (True Nat Site)	DMC	IRL Siliguri (NBMCH)
35		Sulka para	Looksan PHC	DMC	Sulka para RH
36		Sulka para	Dhumpara PHC	DMC	Sulka para RH
37		Matiali	Mangalbari RH(True Nat Site)	DMC	IRL Siliguri (NBMCH)
38		Matiali	Indong PHC	DMC	Mongalbari RH
39	Transportation Table - A	Matiali	Goodrick Group Hosp. TG	DMC	Mongalbari RH
40		Matiali	Matha Chulka	non dmc	Mongalbari RH
41			Belacoba RH (True Nat Site)	DMC	RATB CBNAAT Site
42			Maynaguri RH (True Nat Site)	DMC	RATB CBNAAT Site
43			Dhupguri RH (True Nat Site)	DMC	RATB CBNAAT Site
44			Rajganj RH (True Nat Site)	DMC	RATB CBNAAT Site
45			Banarhat TU	DMC	RATB CBNAAT Site
46	Transportation Table - A		Oodlabari PHC (True Nat Site)	DMC	Mal CBNAAT Site
47			Sulka para RH (True Nat Site)	DMC	Mal CBNAAT Site
48			Mongalbari RH (True Nat Site)	DMC	Mal CBNAAT Site
49					
50	Transportation Table - B		RATB CBNAAT Site	DMC	IRL KOLKATA
51			Mal CBNAAT Site	DMC	IRL KOLKATA

NB : Sputum collection centres and the tagged DMCs are tentative in nature and may change / increase/decrease in future depending on Govt. orders/guidelines/posting of LTs or MT(Lab)s or requirement of the programme.

Important Point

(4)

1. In this context necessary logistic viz. Tharmocol Box and Ice gel etc will be provided from the district end to respective sample collection point.
2. The Tharmocol Box to carry the sample provided by NTEP (as per availability) is- Tharmocol box - Good quality as up to 10 sample can be send.(the measurements of box may vary as per the availability , but the highest number of sample to be carried out in a box is 10)
3. In a Box up to 10 sample can be incorporated and to be carried out.
4. Box is to be transported from sample collection point to sample drop point as per NTEP Guideline.
5. Rate to be given on per km basis irrespective of number of samples (applicable for transportation Table- A)
6. Rate is to be given per km basis irrespective of number of boxes (Applicable for transport Table-B).
7. Distance from Sample Collection Point to Sample Drop Point in KM is here in mention in given sputum flow chart.
8. Proforma for rate quote :-

Sl No	Transportation Category	Basis of Rate	Rate Quote (inclusive of all charges)	Remarks
1	Transportation Table - A	Per km basis irrespective of number of samples		
2	Transportation Table - B	Per km basis irrespective of number of boxes		

NB: Sputum collection centers and the tagged DMCs are tentative in nature and may change/increase/decrease in future depending on Govt. orders/guidelines/posting of LTs or MT(Lab)s or requirement of the programme as per direction from DTO office. In that case the distance between changed pick up and destination points may be eligible to calculate the bill. In that calculation the shortest feasible route may be taken into account as per Google map.

1) TERMS AND CONDITION OF TENDER :-

- a) Offers received in response to this tender shall be dealt with as per Rule-47 of the West Bengal financial rule vol. 1 as amended from time to time and the Tenderer will be deemed to have been acquainted with such terms and condition.
- b) The Chief Medical Officer of Health, Jalpaiguri reserves the right to withdraw or modify the tender notice in whole or in part prior to acceptance of the tender offer without assigning any reasons thereof. He also reserves the right to accept or reject any or all Offers in whole without assigning any reasons thereof and he will not be bound to accept either the lowest tender or any of the other tenders.
- c) All tenderer shall be financially strong and must abide to keep uninterrupted supply of articles.
- d) All Tenderer should abide by the terms and conditions of this tender.
- e) In the event of the tender submitted by a firm it must be signed separately by each member thereof or in the event of absence of any of the partners it must be signed by on his/her behalf by a person holding a power of attorney authorizing him/her to do so. Such power of attorney is to be produced with the tender and in case of a firm carried on by one member of a joint family, it must disclose that the firm is dully registered under the Indian Partnership act.
- f) Any person submits a tender shall fill up usual printed form; stating at the rate he /she is willing to undertake the work. Tenders which propose any alteration in the work specified in the form of invitation to tender or in the time allowed for carrying out the work or which contain any other condition of any sort, will be liable to rejection.
- g) Validity of the lowest Tender along with terms and conditions shall remain valid for 03 years from issuing of work order.
- h) **The successful bidder will be required to deposit 3% of the work value as performance security in accordance with the terms & conditions.**
- i) A Memorandum of Understanding (MOU) will be signed with the successful bidder in a non-judicial stamp paper of ₹ 100 for each of the scheme within 7 (seven) days of issuing of AOC and after submission of Security Deposit. Initially the agreement will be made for up to 31st March 2022 which may be renewed based on the performance of the selected bidder and requirement of the programme. If the selected vendor fails to sign MOU within 7 (seven) days of receipt of AOC, the selection will be deemed to have been cancelled and the Security Deposit will be forfeited. The selected bidder will have to initiate work within 07 (seven) days of signing the MOU. If the selected vendor fails to initiate work within 7 (seven) days of signing of MOU, the selection will be deemed to have been cancelled and the Security Deposit will be forfeited

2) EARNEST MONEY :-

- a) Each e-tenderer has to deposit Earnest Money in online mode by RTGS/NEFT through the ICICI Bank Payment Gateway as per government guideline. *(MSME Exempted)
(Registered SSI units participating in Govt. tenders are eligible for exemptions from payment of earnest money and security deposit (EMSD) under Rules 47(A) (1) and 47(B)(7) of WBFR, vol.-I, read with Finance Dept. notification No. 10500-F Dt. 19.11.2004 and its clarification Vide memo. No. 4245-F (Y) dated 20.05.2013. The total amount of the tender is approx Rs.25,00,000 (Twenty five Lakhs)only. The amount of Earnest Money to be submitted shall be Rs. 50,000/- (Fifty Thousand only). (The amount of EMD shall be approximately equal to 2% (two percent) of the estimated Tender value)
- b) **The Amount of Earnest Money (EMD) is Rs.50,000/- (Fifty Thousand Rupees Only)**
- c) The earnest money is to be deposited in the prescribed time before opening of Bid A. The onus of proving that a Bidder is exempted from Earnest Money will lie on the Bidder and must be proved by submission of valid documents.
- d) The earnest money of the Bidder will liable to be forfeited if the Bidder withdraws his e-tender as a whole or for any particular item or items at any stage after the opening of the e-tender, or fails / refuses to enter into written agreement for any of all of the items of his accepted e-tender within the time specified when requested to do so/fails to furnish Security Deposit within the stipulated time.

- e) The Earnest Money will be refunded after finalization of the e-tender or within 3 (three) months from the date of opening of e-tender whichever is later against the specific prayer of Bidder.
- f) Earnest money will be forfeited if a bidder after selection fails to supply the "articles" in due course.

3) **REFUND OF EARNEST MONEY :-**

- a) After completion of supply earnest money will be released to the successful bidders.
- b) The earnest money deposited with the tender shall be refunded to the Unsuccessful Tenderer on application for the same to the Chief Medical Officer Of Health, Jalpaiguri after selection of L1 bidder & finalization of the tender.

4) **FORFEITURE OF EARNEST MONEY :-**

- a) If the firm/Tenderer withdraws his/her offer after accepting the Tender.
- b) If the firm fails to supplying the items within stipulated day of Communication regarding the acceptance of tender, written permission is to be taken from the Chief Medical Officer of Health, Jalpaiguri for extension of time if required. Allowing the further time shall be at the total discretion of undersigned and his decision in this regard is to be treated as final.

5) **ENCLOSURE :-**

- a) Trade License/Enlistment of similar trade from the concerned authority(F/Y 2021-2022)
- b) PAN card of the Bidder / Bidder Company.
- c) GST Registration Certificate.
- d) IT Return of Last year i.e. for the Financial Year 2020-2021.
- e) P Tax challan deposited for the financial year 2021-2022
- f) Certificate of Incorporation/ Partnership deed (if applicable)
- g) Audited Balance Sheet & Profit & Loss A/c for (FY-2020-21)
- h) Earnest Money of Rs. 50,000/-through NEFT(online)

6) **SUBMISSION OF TENDERS :-**

- a) Tender will have to be submitted duly signed by the Tenderers /Authorized Signatory of a Firm.
- b) Spaces left blank in the form should be fixed as not applicable.
- c) All rates quoted shall be in figures as well as in words.
- d) The quoted rate must be mentioned inclusive all the taxes as applicable.

7) **SELECTION OF OFFERS :-**

- a) The decision of Tender Selection-Committee in this respect will be final.
- b) **The lowest Tender will be accepted on the basis of lowest rate Per km basis by Tender Committee.**
- c) After selection, supplier if found performing the supply work inferiorly, the Earnest money will be forfeited and a Penalty will be imposed on the supplier.
- d) If, after selection of the Tender, the successful tenderer withdraws his offer/fails to deposit Security money / fails to enter in to the contract/agreement within the stipulated time, the Chief Medical Officer Of Health, Jalpaiguri reserves the right to cancel the tender and issue of fresh tender or to make another selection from the offers already received.
- e) Specification mentioned the above item should be followed positively otherwise Chief Medical Officer of Health, Jalpaiguri reserves the right to cancel the tender.

8) **OPENING OF TENDER OFFERS :-**

The Tender offers shall be opened on the date and time as given in the Tender notice. Each tenderers himself or one authorized representative on his/their behalf may be present during the time of opening of the Tenders.

9) **BANK DETAILS FOR ONLINE PAYMENT :-**

Name of Firm:
Bank Account No:
MICR no:

IFSC Code:
Mobile No:

10) **DATE & TIME INFORMATION :-**

Sl. No.	Particulars	Date & Time
1	Date of publishing N.I.T. & other Documents online	29/01/2022, 11:00 am
2	Online documents download start date	29/01/2022, 11:00 am
3	Online documents download end date	10/02/2022, 17:00 pm
4	Online Bid submission start date	29/01/2022, 11.00 am
5	Dates for submission of Earnest Money online	29/01/2022 to 10/02 /2022
6	Online Bid submission closing date	10/02/2022, 17:00 pm
7	Online Bid opening date for Technical Proposals	15/02/2022, 11:00 am
8	Date of online uploading list for Technically Qualified Bidders	To be notified later
9	Date of online opening of Financial Proposal	To be notified later
10	Date of uploading list of finally selected bidder/bidders	To be notified later

Any subsequent notices/circulars/corrigendum related to this e- tender shall be uploaded at <https://wbtenders.gov.in>, www.wbhealth.gov.in, www.jalpaigurihealth.Com only. Bidders are requested to check these websites regularly for this purpose.



Chief Medical Officer Of Health
Jalpaiguri

NIT No. CMOH/JPG/e-Tender/07(12)

Dated. 28/01/2022

Copy forwarded for information and wide circulation to :-

- 1) The DHS, Govt. of West Bengal, Swasthya Bhavan, Kolkata
- 2) The OSD, Public Health, North Bengal
- 3) The District Magistrate, Jalpaiguri
- 4) The PO, NHM & Deputy Secretary, H&FWS, Govt. Of West Bengal
- 5) The OC Health, Jalpaiguri
- 6) The Dy. CMOH-I/II/ III/DMCHO/DTO, Jalpaiguri
- 7) The Accounts Officer & Treasurer, DH & FWS, Jalpaiguri
- 8) The Administrative Officer, CMOH Office, Jalpaiguri
- 9) The District Accounts Manager, DPMU, Jalpaiguri
- 10) The DSM NHM with the direction to publish the matter in official website of the CMOH, Jal.
- 11) The Information Technology Cell, Swasthya Bhavan, Kolkata with the request to upload the Tender notice to their website.
- 12) Notice Board.


Chief Medical Officer Of Health
Jalpaiguri

Tender Application Form

To
The Chief Medical Officer of Health
Jalpaiguri

Ref: Your e-tender document No. **NIT No. CMOH/JPG/e-Tender/07 Dt. 28/01/2022**

I/We, the undersigned have examined the entire e-tender document, including amendment/corrigendum number....., dated.....(if any)eligibly criteria, required documentations, terms & conditions etc. The receipt of which is hereby confirmed.

I/We now offer to supply and deliver the goods and/ or services in conformity with your above referred document for the sum (after less), as shown in the price schedule/Bill of Quantity attached herewith and made part of this bid.

I/We hereby declare that all data and documents submitted by us in our bid in this e-tender are genuine and true, to the best of our knowledge and belief. If my/our bid is accepted, we undertake to supply the goods or service as per the specification, in accordance with the delivery schedule and terms and conditions, including amendment/ corrigendum if any.

I/We further understand that you are not bound to accept the lowest or any bid you may receive against your above-referred tender enquiry.

I/We confirm that we do not stand deregistered/banned/blacklisted by any Government Authorities/ Organization/ Institution/ local bodies etc in last two years. Brief of court/legal cases pending, if any, are following: We would authorize and request any Bank, person, Firm or Corporation to furnish pertinent information as deemed necessary and/or as requested by you to verify this statement.

I/We understand that the e-Tender Selection Committee reserves the right to reject any application/bid without assigning any reason.

(Signature with date)
(Name, designation, seal of authorised person
to sign bid for and on behalf of Bidder)

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(Notarized Affidavit)
(On Rs.100/- Stamp paper) Affidavit

1. I /We hereby confirm that we are interested in undertaking the scheme for providing services to Specimen Management (Scheme No.....), under NTEP program for Government of West Bengal, which has been called by Jalpaiguri District.

2. Further, I / We confirm that

i. All the statements, documents, testimonials, certificates, etc. uploaded are genuine and the contents thereof are true.

ii. Any of our personnel, representatives, sub-consultants, sub-contractors, service providers, suppliers, partner and / or the employee will not directly or indirectly, engage in any activity that may intervene, interfere and/ or influence the procurement process at any stage.

iii. Indemnify and compensate the Government of West Bengal from any penalties and costs that may be incurred due to lapse/ s on our part including incorrect/ misrepresented / forged document or statements.

iv. If our institute is found contravening this undertaking even after award of contract in our favour we accept disciplinary action by Government of West Bengal including rejection of our e-Tender, annulment of contract and blacklisting.

Date:

Authorized Person's Signature Name &
Designation with Seal Sworn before me